

RESOLUTIONS (MOTIONS ADOPTED)
OF THE FIRST SESSION OF THE FIFTY-FOURTH Synod
OF THE DIOCESE OF CHRISTCHURCH

THE ANGLICAN DIOCESAN MINISTRY SUPPORT CENTRE BILL 2018

1. Title

That the title of this statute will be **The Anglican Diocesan Ministry Support Centre - Statute 2018.**

2. Commencement

This Statute comes into force on a date to be determined by Standing Committee.

3. Purpose

The purpose of this Statute is to establish an Anglican Diocesan Ministry Support Centre the primary function of which is to provide services and resources to support the Diocese in the advancement of the Christian religion as specified below:

- (a) be responsible for the administration of the Diocese;
- (b) provide administrative support to the running of Synod;
- (c) be the vehicle through which the Diocese employs ministry staff to assist ministry units carry out mission and ministry as determined by Synod;
- (d) make funding applications to further the mission and ministry of the Diocese; and
- (e) provide administrative support services to the ministry units of the Diocese.

4. Establishment of the Anglican Diocesan Ministry Support Centre

Following commencement of this Statute an Anglican Diocesan Ministry Support Centre will be established. The Anglican Diocesan Ministry Support Centre will consist of:

- (a) an Anglican Diocesan Ministry Support Centre Governance Board;

- (b) a Manager of the Anglican Diocesan Ministry Support Centre;
and
- (c) ministry staff to be engaged by the Anglican Diocesan Ministry Support Centre as appointed by the Bishop.

5. Powers of the Anglican Diocesan Ministry Support Centre

The Anglican Diocesan Ministry Support Centre has all the legal powers of a natural person necessary to carry out its functions.

6. Governance Board

- (1) There will be an Anglican Diocesan Ministry Support Centre Governance Board which will act as the governing body of the Anglican Diocesan Ministry Support Centre, comprising:
 - (a) the Bishop;
 - (b) the Manager of the Anglican Diocesan Ministry Support Centre in attendance ex officio;
 - (c) three members from Standing committee; and
 - (d) up to two members co-opted by the Anglican Diocesan Ministry Support Centre Governance Board for specialist skills.
- (2) The membership of the Standing Committee members on the Anglican Diocesan Ministry Support Centre Governance Board will be reviewed annually by Standing Committee at their first meeting following the Synod. The terms of reference will be determined by Standing Committee.

7. Functions of the Anglican Diocesan Ministry Support Centre

The Anglican Diocesan Ministry Support Centre will:

- (a) Act as the administrative entity of the Diocese.
- (b) Engage ministry staff support to carry out mission and ministry work on behalf of the Diocese as directed by Synod or Standing Committee.
- (c) Prepare an annual budget for presentation to Synod for approval.
- (d) Provide administrative support to run Synod.
- (e) Make funding applications to further the mission and ministry of the Diocese.
- (f) Provide administrative support services to the ministry units of the Diocese.

8. Role of the Governance Board

The role of the Governance Board of the Anglican Diocesan Ministry Support Centre is to provide strategic direction on the management of the Anglican Diocesan Ministry Support Centre and fulfil the statutory reporting obligations. The Governance Board will meet not fewer than six times per year and carry out the following governance functions:

- (a) Review of annual budget to enable diocesan goals and objectives to be met and make recommendation to Standing Committee regarding the adoption of the budget.
- (b) Meet with the auditor at least once a year, review audit reports and ensure that agreed audit recommendations are being implemented appropriately.
- (c) Provide advice on financial matters which are at the discretion of Standing Committee and on financial policy matters generally.
- (d) Review monthly financial and Parish Overdue Reports and consider and advise on overdue accounts and variances from budget.
- (e) Liaise with the Church Property Trustees and obtain details of expected funding levels from the General Trust Estate for at least 3 year time horizons for forward planning purposes.
- (f) Receive the minutes of the Church Property Trustees and bring any financial or regulatory implications that may arise to the attention of Standing Committee.
- (g) Receive the annual budget for the Bishopric Estate and the Dean and Chapter Estate and make any recommendations to the Standing Committee in accordance with the provisions of the Church Property Trust Act 2003.
- (h) Provide advice to Standing Committee on quota amounts, calculation methodologies, applications and variations for Ministry Units.
- (i) Provide monthly financial reports to the Standing Committee.
- (j) Receive monthly minutes from Standing Committee.

9. Management

- (1) The financial management of the Anglican Diocesan Ministry Support Centre will be the responsibility of the Manager of the Anglican Diocesan Ministry Support Centre, who will delegate to appropriately qualified and trained staff in the Anglican Centre.
- (2) A general ledger will be maintained to best practice standards for the purpose of reporting and managing the finances of the Anglican Diocesan Ministry Support Centre.
- (3) The Manager of the Anglican Diocesan Ministry Support Centre will ensure that funding applications for the St John's College Trust Board grant are made in a thorough and timely manner.
- (4) Cash flow will be managed to enable the payment of all accounts payable by their due date, whilst ensuring best advantage from investment opportunities.
- (5) The Cash Position will be reported to the Anglican Diocesan Ministry Support Centre Governance Board each time they meet.
- (6) Overdue accounts will be actively pursued and reported to each meeting of the Anglican Diocesan Ministry Support Centre Governance Board.

10. Budget

- (1) An annual budget will be prepared by staff in accordance with the mission strategy of Standing Committee and stakeholders of the Diocese. It will be presented to the Anglican Diocesan Ministry Support Centre Governance Board in time for approval by the Standing Committee in June each year.
- (2) The budget will reflect the priorities established by the Standing Committee.
- (3) Income will be derived from the General Trust Estate after consultation with the Church Property Trustees, from any grant from St John's College Trust Board, and from other sundry income including interest and fees for services, with the balance coming from quotas paid by the Cathedral and parishes/ministry units of the Diocese as determined by Synod.
- (4) The Church Property Trustees are to provide not later than 30th April each year, an estimate of the income available from the General Trust Estate for the following financial year for budgeting purposes.
- (5) Church Property Trustees and the Anglican Diocesan Ministry Support Centre Governance Board will meet together not less than biannually, to discuss issues of common concern, particularly considering forward

projections of income from the General Trust Estate and the Bishopric Estate.

11. Financial Control

- (1) Accounting practices will reflect 'best practice' wherever practicable, including the separation of duties such as accounts receivable and accounts payable, dual signatories, approved authorization, secure internet connections for banking procedures, and full documentation for all transactions.
- (2) The annual accounts will be prepared to the relevant 'Financial Reporting Standards' for Registered Charities.
- (3) The annual accounts will be audited within 6 months of the year end, being the 31st December, and the auditor will be invited to meet with the Diocesan Governance Office Board. A management report will be provided by the auditor to the Anglican Diocesan Ministry Support Centre Governance Board and staff.
- (4) The annual audited accounts will be presented to the annual Diocesan Synod.
- (5) Regular financial reports will be reviewed by the Anglican Diocesan Ministry Support Centre Governance Board along with a plan for any remedial action required.

12. General Anglican Diocesan Ministry Support Centre Fund and Investments

- (1) The General Anglican Diocesan Ministry Support Centre Fund will consist of the following:
 - (a) all monies received on account from ministry units including payment for diocesan quota; stipends, salaries, and allowances for clergy and lay staff paid through the diocesan payrolls; and travel allowances; accounts will be rendered in arrears for stipends and allowances, and payment is therefore due by the last working day of the same month of the account date;
 - (b) income from the General Trust Estate transferred by the Church Property Trustees in regular monthly amounts;
 - (c) any special offertories for diocesan or other work, whether recommended by Synod or not;
 - (d) proceeds of diocesan publications; and

- (e) monies received by the Anglican Diocesan Ministry Support Centre to be passed on to another body, including but not limited to the Anglican Missions Board and Anglican Church Pension Board.
- (2) All monies paid into the General Anglican Diocesan Ministry Support Centre Fund will be applied to the purposes for which they have been received.
- (3) Funds may be held in a trading bank cheque or call account, or one of the Church Property Trustees investment vehicles, provided that they are invested to best financial advantage. Management of cash flow between accounts is a delegated management responsibility.

13. Special Funds and Reserves

- (1) The Anglican Diocesan Ministry Support Centre will maintain a reserve fund (from retained earnings) in order to smooth cash flow requirements and to provide a buffer against unforeseen expenditure.
- (2) Special Funds currently held by the Diocese will be transferred into the Anglican Diocesan Ministry Support Centre at a time determined by Standing Committee for the same purposes.
- (3) Special Funds may be set aside for specific purposes in the Anglican Diocesan Ministry Support Centre accounts as approved from time to time by Standing Committee.
- (4) Curates may be subsidized from a special fund set aside for this purpose in the Anglican Diocesan Ministry Support Centre accounts.

14. Diocesan Quota

- (1) The diocesan quota to be assessed as follows:
 - (a) A fixed quota component based on 10% of the total Diocesan quota, allocated evenly amongst all parishes and the Cathedral (excluding Chatham Islands); plus
 - (b) A variable quota component based on the parish's proportionate percentage share of income from which the quota is derived after applying a discount factor of:
 - (i) X% for parishes situated in a rural area; and
 - (ii) Y% for each consecrated church site above one in the parish.
- (2) The percentages for the variable quota components to be reviewed by the Anglican Diocesan Ministry Support Centre Governance Board and set annually by Standing Committee and communicated to the ministry units in the Diocese.

- (3) Income from which the quota is to be determined will be from the income and expenses as set out in the annual accounts of that parish for the last completed financial year as follows:
- (a) All income to be assessed, except:
 - (i) grants from bodies outside the parish but grant money used for licensed ministry staff wages will be included as quotable income;
 - (ii) legacies and bequest;
 - (iii) donations or fundraising for specific capital assets (over \$1,000); and
 - (iv) proceeds on sale of capital assets (over \$1,000).
 - (b) Allowable Deductions:
 - (i) stipends & allowances (except housing allowance); and / or
 - (ii) licensed ministry staff wages; and / or
 - (iii) mission payments outside the parish.
- (4) The quota methodology to be applied for the Cathedral is to be the same as that used for the parishes. However, the Diocese will contribute to the running costs of the Cathedral to recognise the Diocesan wide benefit of the mission of the Cathedral. The amount of this contribution, by way of a grant, will be determined annually by The Anglican Diocesan Ministry Support Centre Governance Board and agreed with Standing Committee after taking into account the Cathedral's financial circumstances.
- (5) The Standing Committee may, after consultation with or upon representation from the Vestry of any ministry unit, vary the quota payable by that parish, and will adjust the budget accordingly.
- (6) Where there are questions of interpretation, the Anglican Diocesan Ministry Support Centre Governance Board may recommend a policy to Standing Committee for adoption.

15. Accounts Receivable

- (1) All ministry units will be invoiced once per month following the payment of stipends, such invoices to include stipends, salaries and allowances paid through the diocesan payrolls, travel allowances paid to clergy and other staff, diocesan quota, Pension Fund, RETIRE Fund and KiwiSaver subsidies, study leave fund contribution, sickness insurance premium, stipend continuance premium contribution, insurance premiums, and Anglican Mission Board contribution. Other

miscellaneous costs will be added periodically, eg, clergy removal costs.

- (2) Miscellaneous invoices may be sent to parishes, local ministry and mission units and individuals for products or services purchased from the Anglican Diocesan Ministry Support Centre.
- (3) If any parish or local ministry and mission unit fails to pay an invoice in full, contact will be made with the Church Wardens, and the parish/local ministry and mission unit will be required to bring their account with the Anglican Diocesan Ministry Support Centre up to date immediately. If this does not happen, the Archdeacon will be notified and asked to visit the parish, enquire into the reasons for the non-payment, and report to the Anglican Diocesan Ministry Support Centre Governance Board and Standing Committee.
- (4) If, upon consideration of such report, the Standing Committee is not satisfied, it will give notice to the Church Wardens and Vestry that, unless within four months the regulations are complied with, the parish will not be entitled to the full-time services of an ordained minister. And if, following this time, the parish is still in default, the Bishop may, with the concurrence of the Standing Committee, make such arrangements as the Bishop may determine for the services of an ordained minister for the parish.
- (5) The Anglican Diocesan Ministry Support Centre Governance Board in consultation with Standing Committee may at its discretion, charge interest on accounts in arrears, where there has been persistent late payment of invoices.
- (6) Direct debit for variable amounts, or automatic payment for regular amounts are the preferred payment methods.

16. Payroll

- (1) All clergy stipends will be paid monthly via the Anglican Diocesan Ministry Support Centre payroll, with agreed deductions including Pension Fund contributions, not later than the 20th of the month.
- (2) Lay staff may be paid on either the monthly or fortnightly payroll through the Anglican Diocesan Ministry Support Centre. Ministry Units may run a payroll for lay employees provided that they meet all statutory requirements. Failure to do so will mean that they

immediately forfeit this right and the payroll function will be assumed by the Anglican Diocesan Ministry Support Centre.

- (3) It will be the responsibility of the Anglican Diocesan Ministry Support Centre to make PAYE payments to the Inland Revenue Department for all payrolls that it manages.
- (4) It will be the responsibility of the Anglican Diocesan Ministry Support Centre to make deductions from payroll as may be required from time to time by the Inland Revenue or Justice Departments.
- (5) All requests for additions/deletions/amendment to payroll details must be authorized in writing by a Church Warden, the Bishop, or the Manager of the Anglican Diocesan Ministry Support Centre.

17. Accounts Payable

- (1) Invoices must be coded and authorized for payment.
- (2) Payments will be effected regularly and by the due date.
- (3) Electronic transfer of funds is the preferred payment method.

18. Surpluses and Deficits

- (1) The application of any surpluses will be at the discretion of Standing Committee, as recommended by the Anglican Diocesan Ministry Support Centre Governance Board, who may be directed by Synod from time to time.
- (2) Any deficit will be funded first from the Anglican Diocesan Ministry Support Centre General Fund, and if there is insufficient cash available, application will be made to The Church Property Trustees for an allocation from the revenue reserve of the General Trust Estate.

19. Transfer of Assets

The assets currently held by the Diocese will be transferred into the ownership of the Anglican Diocesan Ministry Support Centre at a time determined by Standing Committee. In the event the Anglican Diocesan Ministry Support Centre ceases to exist then any surplus

assets must be paid to the Church Property Trustees to be held as part of the General Trust Estate.

20. Charitable Status

- (1) The Anglican Diocesan Ministry Support Centre must apply for registration as a charitable entity and must at all times comply with the requirements of the Charities Act 2005 or any successor legislation.
- (2) None of the activities of the Anglican Diocesan Ministry Support Centre may be carried on for the private pecuniary profit of any individual.

21. Amendments to Diocesan Synod Statute of the Diocese of Christchurch 2007

- (1) Clause 5.8(f) is to be amended by deleting the words “together with the Minute Book of the Finance and Audit Committee”.
- (2) Clause 5.8(h) is to be amended by deleting the words “Finance and Audit Committee” and replacing them with the words “Anglican Diocesan Ministry Support Centre Governance Board”.
- (3) Clause 5.11 is to be repealed and replaced with the words “Standing Committee will review annually the appointment of the three members on the Anglican Diocesan Ministry Support Centre Governance Board.at the first meeting following the Synod.”

21. Repeal and Replacement of Financial Regulations of the Diocese of Christchurch 2007

The Financial Regulations of the Diocese of Christchurch 2007 is to be repealed and replaced with the Financial Regulations of the Diocese of Christchurch 2018.

FINANCIAL REGULATIONS
OF THE DIOCESE OF CHRISTCHURCH 2018

1. Governance

- 1.1. Synod, and Standing Committee as 'Synod out of session' are responsible for the governance of the Diocese.
- 1.2. Standing Committee will approve the appointment of the auditors upon recommendation of the Anglican Diocesan Ministry Support Centre Governance Board.
- 1.3. Standing Committee will delegate consideration of financial matters to the Anglican Diocesan Ministry Support Centre Governance Board.
- 1.4. Standing Committee will appoint a Manager to oversee and discharge the business of the Diocese and Anglican Diocesan Ministry Support Centre. His/her employment agreement, job description, and remuneration will be the responsibility of Standing Committee.

2. Budget

- 2.1 Annual budgets will be prepared by the Anglican Diocesan Ministry Support Centre for the Diocese and Anglican Diocesan Ministry Support Centre in accordance with the mission strategy of Standing Committee and stakeholders. These will be presented for approval by the Standing Committee in June each year. Once approved by Standing Committee these will be made available to Synod members for discussion before approval at the annual Diocesan Synod.
- 2.2 The budgets will reflect the priorities established by the Standing Committee.
- 2.3 The Standing Committee may include in the annual Diocese budget, an amount for use at its own discretion.
- 2.4 Income will be derived from synod registration fees and from the General Trust Estate after consultation with the Church Property Trustees for covering governance costs of the Diocese budget.
- 2.5 The Standing Committee will by resolution, on recommendation of the Anglican Diocesan Ministry Support Centre Governance Board, decide the amount to be appropriated from the income of the General Trust Estate for that year for the Diocese and Anglican Diocesan Ministry Support Centre budgets.
- 2.6 The Standing Committee will, with its annual report, furnish to the Synod at each annual session the estimates received from the Church Property Trustees along with the amount of income it has resolved to appropriate under clause 2.5.
- 2.7 Where the expenditure in the Bishopric Estate is estimated to be greater than the income generated by that Estate, the balance of the expenditure may be incorporated into the diocesan budget at the discretion of Synod and/or Standing Committee.

3. Financial Control

- 3.1 The annual accounts of the Diocese to be prepared as special purpose financial reports.
- 3.2 The annual accounts will be audited within 6 months of the financial year end, being the 31st December, and the auditor will be invited to meet with the Anglican Diocesan Ministry Support Centre Governance Board. A management report will be provided by the auditor to the Anglican Diocesan Ministry Support Centre Governance Board and staff.
- 3.3 The annual audited accounts for the Diocese and Anglican Diocesan Ministry Support Centre will be presented to the annual diocesan synod.

4. General Diocesan Fund and Investments

- 4.1 The General Diocesan Fund will consist of the following:
- Income from the General Trust Estate transferred from the Church Property Trustees.
- 4.2 All monies paid into the General Diocesan Fund will be applied to the purposes for which they have been received.
- 4.3 Funds may be held in a trading bank cheque or call account, or one of the Church Property Trustees investment vehicles, provided that they are invested to best financial advantage. Management of cash flow between accounts is a delegated management responsibility.

5. Diocesan Quota

- 5.1 The Diocesan quota will be published as a schedule to the Financial Regulations following the approval of the Anglican Diocesan Ministry Support Centre budget by Synod.

6. Parish Assistance

- 6.1 A sum of money will be set aside in the annual Anglican Diocesan Ministry Support Centre budget for financial assistance to parishes by way of a grant. Standing Committee will consider each request on its merit, and may from time to time establish guidelines for the application of such grants.
- 6.2 Revenue from the Church Extension Fund held and administered by the Anglican Diocesan Ministry Support Centre may be used at the discretion of Standing Committee to extend ministry and mission into areas of population growth.
- 6.3 Various other funds held and administered by the Anglican Diocesan Ministry Support Centre, including items in the Anglican Diocesan Ministry Support Centre budget, may be made available from time to time for specific purposes within parishes, eg, children's ministry.
- 6.4 Loans to Parishes/Local Ministry and Mission Units may be made with the approval of Standing Committee and subject to the following provisions:
- 6.4.1 Loans will be made to assist in the purchase, erection or repair of Anglican church property, particularly in areas of population and/or church growth.

- 6.4.2 Loans may be made at the discretion of the Standing Committee, for the purchase, erection or repair of buildings to be used jointly by other Christian denominations ('joint-use' property).
- 6.4.3 A requirement for loans for buildings will usually be that the buildings be constructed of permanent materials.
- 6.4.4 The maximum amount of any loan may not exceed 50% of the total cost and may not be made until the other 50% of funds is in hand.
- 6.4.5 Prior to making application on the relevant form, both the Vestry and a special meeting of parishioners must have given approval to raise the loan.
- 6.4.6 The parish/local ministry and mission unit must demonstrate its ability to service and repay the loan.
- 6.4.7 All such loans must be repaid within 10 years, except that when permanent materials are used, the loan may be extended for up to 20 years.
- 6.4.8 Regular monthly re-payments of capital and interest must be made; the interest rate will be that charged by the Church Property Trustees.
- 6.4.9 The property to which such loans apply must be vested in the Church Property Trustees, except in the case of 'joint-use' property. Where a 'joint-use' property is vested in another body, the loan must be secured by a first mortgage.
- 6.4.10 The Standing Committee will fund loans to parishes/local ministry and mission units from monies provided by The Church Property Trustees from the Reserve Fund held in the Anglican Diocesan Ministry Support Centre.

7. Insurance and Property Maintenance

- 7.1 All church property will be held in the name of the Church Property Trustees.
- 7.2 All buildings and other improvements will have material damage insurance cover for replacement value unless specifically agreed otherwise with the Church Property Trustees.
- 7.3 Insurance is arranged by Church Property trustees through Insurance brokers as determined by the Board of CPT Trustees.
- 7.4 The diocese will hold liability insurance cover on behalf of all parishes/local ministry and mission units, and kindred organisations.
- 7.5 All matters relating to insurance must in the first instance be referred to the Trust Manager of the Church Property Trustees, where it is not clear from information held in property manuals, memos and instructions.
- 7.6 Parishes/local ministry and mission units will maintain an asset schedule of all property owned, and this will be updated as items are purchased or disposed of. This will form the basis of establishing the level of contents cover required.
This schedule may be the same or similar as the Parish Building's Terrier, in any case a copy of this schedule or Terrier should be provided to CPT.
- 7.7 Costs incurred in the management of insurance cover will be recovered equitably from all insured parties.

7.8 All property will be maintained to the standard required by the Church Property Trustees.

8. Anglican Missions Board – Target Giving

- 8.1 Each annual meeting of Synod will agree to the diocesan target for giving to the Anglican Missions Board in the following calendar year.
- 8.2 The Manager of the Anglican Diocesan Ministry Support Centre will advise parishes of the target and seek their agreed level of giving, which will then be added to their monthly invoice from the Anglican Diocesan Ministry Support Centre.
- 8.3 The Diocesan Council for World Mission will monitor progress in meeting the targeted giving and advise parishes of potential shortfalls.
- 8.4 All money forwarded to the Anglican Diocesan Ministry Support Centre for the Anglican Missions Board and/or its partner agencies, will be forwarded monthly to the Anglican Missions Board, with an appropriate annotation when a parish/ministry unit specifies a particular project to which the funds are to be applied.

9. Surpluses and Deficits

- 9.1 The application of any surpluses will be at the discretion of Standing Committee, who may be directed by Synod from time to time.
- 9.2 Any deficit will be funded first from the Diocesan General Fund, and if there is insufficient cash available, application will be made to The Church Property Trustees for an allocation from the revenue reserve of the General Trust Estate.

10. The Anglican Centre

- 10.1 The Diocese jointly operates the Anglican Centre with Anglican Care and The Church Property Trustees.
- 10.2 The Anglican Centre will establish an annual budget and service level agreement with the Anglican Diocesan Ministry Support Centre for the Diocese's share of the services provided, including central diocesan administration.
- 10.3 The Anglican Centre accounts will be published annually in the Year Book.

11. General

- 11.1 All cases of persistent disregard of these Regulations will be reported to Synod by the Standing Committee.
- 11.2 The decision of the Standing Committee upon any question as to the construction or interpretation of these Regulations will be conclusive unless or until revoked by Synod.

MOVER: Jeremy Johnson SECONDER: Alex Summerlee

CARRIED

CHANCELLOR AND LEGAL ADVISERS BILL 2018

1. Title

That the title of this statute will be **The Chancellor and Legal Advisers Statute 2018**.

2. Commencement

This Statute comes into force on passing.

3. Purpose

- (1) The purpose of this Bill is to define the roles of the Chancellor of the Diocese, the Vice-Chancellor of the Diocese, and Legal Advisers, and to establish an ecclesiastic jurisprudence for the Diocese.

4. Interpretation

- (1) In this Statute, unless the context otherwise requires,:
- advisory opinion** means any opinion given pursuant to clause 9;
- Chancellor** means the person appointed pursuant to clause 5;
- Diocese** means the Anglican Diocese of Christchurch;
- Diocesan Manager** means the person appointed by the Standing Committee to act as the primary administrative officer of the Diocese;
- Diocesan Statutes** means Statutes, Regulations and Guidelines of the Diocese of Christchurch as enacted by the Synod;
- Legal Adviser** means a person appointed pursuant to clause 8;
- President** means the person acting as President of the Synod in accordance with the Standing Orders;
- ruling** means any formal ruling given pursuant to clause 7;
- Standing Orders** means the Standing Orders of the Synod;
- Vice-Chancellor** means the person appointed pursuant to clause 6

5. The Chancellor of the Diocese

- (1) The Bishop must appoint a Chancellor of the Diocese to serve as the principal legal adviser to the Bishop, the Diocese and the Synod.

- (2) Any person appointed as Chancellor of the Diocese must meet the qualifications set out in Title D, Canon IV, clause 2.
- (3) The Chancellor will have the functions set out in this Statute, the Diocesan Statutes and in Title D, Canon IV and will otherwise exercise such traditional roles as are part of the office of Chancellor in this Church not inconsistent with Title D or this Statute.
- (4) Any person appointed as Chancellor may be removed from office at any time by the Bishop.
- (5) Any person appointed as Chancellor must resign their office on the installation of a new bishop of the Diocese

6. The Vice-Chancellor of the Diocese

- (1) The Bishop may appoint a Vice-Chancellor of the Diocese to act as deputy to the Chancellor.
- (2) Any person appointed as Vice-Chancellor of the Diocese need not meet the qualifications set out in Title D, Canon IV, clause 2.
- (3) Where a person is appointed as Vice-Chancellor who meets the qualifications set out in Title D, Canon IV, clause 2 then that person may carry out all the functions of the Chancellor in the absence of the Chancellor.
- (4) The Vice-Chancellor will have the functions set out in this Statute and has no functions pursuant to Title D, Canon IV.
- (5) Any person appointed as Vice-Chancellor may be removed from office at any time by the Bishop.
- (6) Any person appointed as Vice-Chancellor must resign their office on the installation of a new bishop of the Diocese.

7. Rulings by the Chancellor

- (1) At the request of the Bishop or the Standing Committee the Chancellor may provide rulings on the interpretation, meaning or effect of any of the Diocesan Statutes.
- (2) At the request of any member of the Synod the Chancellor may, during any session of the Synod, provide rulings on any question arising under the Standing Orders.
- (3) Any ruling given by the Chancellor pursuant to clause 7(1) must be in a formal written document that contains reasons for the ruling and must be made in accordance with the laws of New Zealand and ecclesiastical law.
- (3) Any ruling given by the Chancellor pursuant to clause 7(2) may be given orally during the session of the Synod with a formal written document containing reasons to be provided later and any such ruling must be made in accordance with the laws of New Zealand and ecclesiastical law.
- (4) The Diocesan Manager must keep a database of all rulings which must be accessible to members of Synod on request.

- (5) Any ruling given by the Chancellor is binding on all members of the Diocese, any person subject to any of the Diocesan Statutes and the Synod unless:
 - (a) it is altered by a duly adopted Diocesan Statute; or
 - (b) it is superseded by a further ruling.
- (6) Before giving a ruling the Chancellor may consult with the Vice-Chancellor.
- (7) Any ruling altered or superseded in accordance with clause 7(5) remains in the database of rulings but that it is no longer of effect must be noted.

8. Legal Advisers

- (1) The Bishop may appoint Legal Advisers.
- (2) Any person appointed as a Legal Adviser must meet the qualifications set out in Title D, Canon IV, clause 2.
- (3) Any Legal Adviser has the functions set out in this Statute, the Diocesan Statutes and in Title D, Canon IV.
- (4) Any person appointed as a Legal Adviser may be removed from office at any time by the Bishop.
- (5) Any person appointed as a Legal Adviser must resign their office on the installation of a new bishop of the Diocese.

9. Advisory opinions

- (1) At the request of the Bishop or the Standing Committee the Chancellor or Vice-Chancellor or any other Legal Adviser may provide to the Bishop, Standing Committee or the Synod advisory opinions on any legal issue that concerns the Diocese or associated entities.
- (2) The Bishop will direct who advisory opinions are to be provided to and they are to be confidential and privileged to the persons to whom they are provided.

10. Consequential amendments

- (1) That clause 2.14 of the Diocesan Synod Statute be deleted and replaced with:

The Chancellor and the Vice-Chancellor (ex officio) whose votes on matters before Synod will always be recorded as abstentions

Moved: Mr. Wayne Hart Seconded: Dr Judith Mackenzie

CARRIED

Motions to the Anglican Diocese of Christchurch Synod 6-8 September 2018

MOTION 3: Parishes of Linwood and Aranui/Wainoni

Motion (Part a)

Following months of discussion, prayer, and partnership between the parishes of Linwood and Aranui/Wainoni and having consulted with Standing Committee and the Archdeacon of Pegasus; following resolutions passed at the Annual General Meetings of both Ministry Units requesting to merge and in accordance with section 5 of the Mission and Ministry Unit Amalgamation Statute 2016

this Synod resolves to:

Dissolve the parishes of Linwood and Aranui/Wainoni;

and;

Motion (Part b)

in accordance with section 6 of the Mission and Ministry Unit Amalgamation Statute 2016 and in conjunction with the motion (Part a) dissolving the Former Ministry Units of Linwood and Aranui/Wainoni

this Synod resolves to:

Establish a New Ministry Unit which:

- a. encompasses the geographical area previously occupied by the Former Ministry Units of Linwood and Aranui/Wainoni; and
- b. Comes into existence on DATE

Moved: Rev'd Matthew Watts

Seconded: Dr Judith McKenzie

CARRIED

MOTION 4 On loving those disaffiliating

1. That this Synod,

(a) in light of the passing of GSTHW 2018 Motion 7 (commonly known as 'Motion 29'), and

(b) recognising that some ministry units, congregations, clergy and church members having examined all options, in good-conscience find themselves unable to remain affiliated with the Province due to the passing of Motion 29, and

(c) cognisant of the Diocese's responsibilities, including to members of those parishes who are remaining:

2. resolves, in love, to be gracious, hospitable and realistically supportive of the ongoing mission and ministry of those disaffiliating.

**Proposed: Mark Hood; Seconded Jo Latham
CARRIED**

MOTION 5: Diocesan Mission Target

That a Diocesan target of \$230,000 be set for parish and ministry unit contributions to the work of the Anglican Missions Board in 2019.

**Moved: Ven Indrea Alexander Seconded: Dr Bruce Deam
CARRIED**

MOTION 6: New Ministry and Mission Units

That this Synod establishes a working group consisting of the Bishop or Vicar-General, Dean, Archdeacons, Diocesan Manager and Chancellor (or alternate) who may co-opt further members, to determine the following questions with a view to bringing a report and, as the case may be, recommendations to the next session of Synod:

1. If the Bishop and Standing Committee wish to establish new ministry or mission units in the form of “church plants”, “pioneer ministries,” “fresh expressions,” “intentional communities” or similar is the current Diocesan Ministry and Mission Units Statute sufficient legal basis for such units to be formed and supported, with the determination including reference to: such new units being established within current parish boundaries, ordained and lay ministers being appointed to them and licensed for ministry within them, requirements for Archives to be kept?
2. What might be an objective standard or set of standards for the Bishop and Standing Committee to be bound by with respect to directing formal consideration of the merging of ministry units, including but not limited to consideration of the following: whether a ministry unit can support a minimum level of part-stipended ministry, whether churchwardens can be appointed/elected, whether a Treasurer can be appointed, whether a Vestry or ministry/mission unit can be formed?
3. Are current Diocesan statutes concerning clerical appointments in harmony with current practice when clergy (vicars, priests-in-charge, assistant/associate priests, deacons and enablers) are appointed?
4. If change to Diocesan statutes re appointments is recommended, what recommendations might also serve new ways of being church (such as pioneer ministries, revisioning existing ministries etc)?

Explanation:

- (i) the Bishop or Vicar-General, Archdeacons and Diocesan Manager generally meet together monthly so this working group is already mostly formed and would only need the Chancellor (or alternate) to join it for the requisite meeting or meetings.
- (ii) Question 1: in a period of change for the Diocese it may be useful to the new episcopal era to have clarity about what flexibility we have, or need in respect of development of new ministry and mission work across the Diocese.
- (iii) Question 2: it is noticeable in recent years that more part-time stipended appointments are being made, including some at a low percentage, and this raises the question whether there is a trigger point when ministry units should

be considering merging with another ministry unit rather than continuing to have appointments made to it.

- (iv) Questions 3 and 4: it is at least arguable that recent practice regarding appointments of clergy has shifted the grounds for appointments in practice. Without comment on the merits of that practice it is timely to consider the legal situation and whether our existing rules are fit for current and foreseeable purposes.

**Moved: Ven. Dr. Peter Carrell; Seconded: Rev. Spanky Moore
CARRIED**

General Synod Statute 733 Assent

2018 Endings of Collects Amendment

Whereas, the General Synod/Te Hīnota Whānui adopted resolutions to strengthen the Trinitarian endings for collects and it is desirable to provide suitable forms, and

Whereas, General Synod/Te Hīnota Whānui 2016 passed Statute 724 providing for some alternative collect endings to replace those on page 549 of A New Zealand Prayer Book – He Karakia Mihinare o Aotearoa, and

Whereas, the Common Life Liturgical Commission received feedback in the Assent process that the current collect endings were still valued and deserved to be retained alongside alternative provisions, and

Whereas, the current collect endings, as revised, and the proposed collect endings have all been translated into Te Reo Māori,
and

Whereas, the Common Life Liturgical Commission propose that Statute 724 not be Confirmed, but be replaced with the following provision,

The General Synod/te Hīnota Whānui enacts as follows:

1. Title.

The title of this Statute is The Endings of Collects Amendment Statute, 2018.

2. Purpose.

To strengthen the Trinitarian endings for collects by providing suitable forms, but also to retain some gender-inclusive endings.

3. The provisions on page 549 of A New Zealand Prayer Book He Karakia Mihinare o Aotearoa are amended by the removal of all the words on that page and the substitution of the following words:

Concerning Sentences, Prayers and Readings for the Church's Year

The minister chooses one, or more, of the Collects set down for the Day for use in the service, and selects the Sentence, Psalms, and Set Readings from pp. 550–723, or selects the alternatives set down in A Prayer Book for Australia, or in Revised Common Lectionary Prayers.

At the end of a Collect, when needed,
the minister may add or substitute one of the following

Hear this prayer for your love's sake. Amen.

Whakarongo ki tēnei īnoi i runga i tōu aroha. Āmine.

Or

Praise to you our God; you answer prayer. Amen.

He whakamoemiti ki a koe, e tō mātou Atua;

Or

This we ask through Christ our Mediator/ Saviour/ Redeemer/ Lord/
Companion/
eternal source of Peace/Guide/ Refuge/ Friend/ Strength. Amen.

E īnoi ai mātou i roto i a te Karaiti tō mātou
Kaitakawaenga/Kaiwhakaora/Kaihoko/Ariki/
Hoa aroha/pūtake o te Rangimārie/ Kaiwhakaatu/Hoa pūmau/Kaha. Āmine.

whakamana ēnei īnoi. Āmine.

Or, for a Trinitarian ending

Through Jesus Christ our Liberator,
who is alive and reigns with you,
in the unity of the Holy Spirit,
one God, now and for ever. Amen.

Ko Īhu Karaiti tō mātou Kaiwhakaora,
e ora ana, e kīngi tahi ana me koe,
i te kotahitanga o te Wairua Tapu,
kotahi anō Atua, ināianeī, ā, mō ake tonu atu. Āmine.

Or, if the Collect is addressed to the second person of the Trinity

For you are alive and reign with the Father
in the unity of the Holy Spirit,
one God, now and for ever. Amen.

Tēnā koe rā e ora ana, e kīngi tahi ana me
te Matua i te kotahitanga o te Wairua Tapu, kotahi anō Atua, ināianeī, ā, mō
ake tonu atu. Āmine.

Or, if the Collect is addressed to the third person of the Trinity

With the Father and the Son,
you live and reign, one God, now and for ever. Amen.

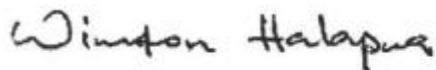
Ko koe me te Matua me te Tama, e ora ana,
e kīngi tahi ana kotahi anō Atua, ināianeī,
ā mō ake tonu atu. Āmine.

4. Process.

Clause 3 of this Statute is the adoption of a specific proposal in terms of Part B, Clause 6(a) of the Constitution/Te Pouhere, and Section 4(a) of the Church of England Empowering Act 1928, and shall be made known to Te Runanganui o Te

Pīhopatanga o Aotearoa, the Synod of the Diocese of Polynesia, and the several Diocesan Synods in New Zealand.

We certify that this Statute was passed by the General Synod/ te Hīnota Whānui on 8 May 2018. As witnessed by our hands on 13 June 2018.



W Halapua
Primate and Archbishop



P Richardson
Primate and Archbishop



D Tamihere
Primate and Archbishop

**Moved: Ven. Dr. Peter Carrell; Seconded: Mr Byron Behm
CARRIED**

General Synod Statute 739 Assent

2018 The Constitution Te Pouhere (authorised Service te Reo Māori) Amendment

Whereas General Synod/Te Hīnota Whānui in 2016 Confirmed in Statute 726, amending Part G, Clause 2 of The Constitution/Te Pouhere by the addition of the definition of ‘Authorised Services’ contained in clause 3 of Statute 711, namely:

“**Authorised Services**” includes (a) Formularies, (b) Experimental uses as authorised by the 1928 Act, and (c) other services authorised under Title G Canon XIV,’ and

Whereas the Common Life Liturgical Commission has sought a translation of this provision into Te Reo Māori, to amend page ‘xv’ of The Constitution/Te Pouhere,

The General Synod/te Hīnota Whānui enacts as follows:

1. Title. The Title of this Statute is ‘*The Constitution/Te Pouhere (Authorised Services – Te Reo Māori) Amendment Statute, 2018*’

2. Purpose. To amend Part G of the Constitution/Te Pouhere to define ‘authorised services’ in the Constitution and Code of Canons in Te Reo Māori.

3. Constitutional Amendment:

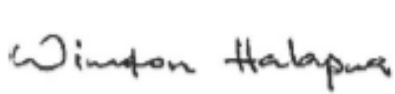
Part G, Clause 2 of the Constitution/Te Pouhere is amended on page xv by the addition, at the end of the clause, following the words ‘tenei karangatanga.’, the words,

“**Kō ngā tikanga karakia**” arā tētahi o ēnei e whai ake nei: (a) Kō ngā Ōhākī, me (b) Kō ētahi karakia e whakamanangia ana e te Ture Whakamana i te Hāhi o Ingarangi, 1928, me (c) Kō ētahi atu karakia e whakamanangia ana e Te Wahanga G Ture XIV o ngā Ture o te Hīnota Whānui.’

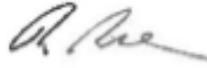
4. Process. The passing of Clause 3 is an adoption of a specific proposal in terms of Part G Clause 4 of the Constitution/Te Pouhere, and shall be made known to Te Runanganui o Te Pīhopatanga o Aotearoa, the Synod of the Diocese of Polynesia,

and the several Diocesan Synods in New Zealand in accordance with the provisions of Title C Canon I.

We certify that this Statute was passed by the General Synod/ te Hīnota Whānui on 8 May 2018. As witnessed by our hands on 13 June 2018.



W Halapua
Primate and Archbishop



P Richardson
Primate and Archbishop



D Tamihere
Primate and Archbishop

**Moved: Ven. Dr. Peter Carrell; Seconded: Mr Byron Behm
CARRIED**

General Synod Statute 740 Assent

2018 The Title G Canon V, 'Of Translations of Holy Scripture' (Paipera Tapu 2012) Amendment

Whereas, the General Synod/Te Hīnota Whānui in 2016 adopted Statute 728 to amend Te Paipera Tapu references in 'A New Zealand Prayer Book – He Karakia Mihinare o Aotearoa' as drawn from *Te Paipera Tapu 1952* to *Te Paipera Tapu 2012*, and

Whereas, it is desirable to clarify that clause 3, which refers to 'the edition of Ko te Paipera Tapu first published by the Bible Society in New Zealand in 1952,' also includes later editions published by the Bible Society in New Zealand, namely the 2012 edition, *Te Paipera Tapu 2012* is to be added to the Schedule of translations of Holy Scripture authorised for use in this Church in Title G Canon V,

The General Synod/te Hīnota Whānui enacts as follows:

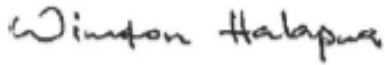
1. Title. The title of this Statute is *The Title G Canon V, 'Of Translations of Holy Scripture' (Paipera Tapu 2012) Amendment Statute, 2018*

2. Purpose. To add *Te Paipera Tapu 2012* to the Schedule of translations of Holy Scripture authorised for use in this Church in Title G Canon V

3. The Schedule of Title G Canon V is amended by the addition of the words:
"Paipera Tapu 2012"

4. Process. Clause 3 of this Statute is the adoption of a specific proposal in terms of Part B, Clause 6(a) of the Constitution/te Pouhere, and Section 4(a) of the Church of England Empowering Act 1928, and shall be made known to Te Runanganui o Te Pīhopatanga o Aotearoa, the Synod of the Diocese of Polynesia, and the several Diocesan Synods in New Zealand.

We certify that this Statute was passed by the General Synod/ te Hīnota Whānui on 8 May 2018. As witnessed by our hands on 13 June 2018.



W Halapua
Primate and Archbishop



P Richardson
Primate and Archbishop



D Tamihere
Primate and Archbishop

**Moved: Ven. Dr. Peter Carrell; Seconded: Mr Byron Behm
CARRIED**

General Synod Statute 742 Assent 2018 The Calendar Te Maramataka Amendment

Whereas:

(a) The General Synod/Te Hīnota Whānui by Statute 456 in 1988 confirmed the adoption of The Calendar – Te Maramataka as a Formulary, and

(b) The Week of Prayer for Christian Unity (from Ascension Day until Pentecost) is recognised by this Church, and

(c) The Lectionary currently notes this week of prayer in square brackets denoting it as a celebration of interest but not amongst the days designated by resolution of General Synod Te Hīnota Whānui, and

(d) The Council for Ecumenism now wishes to add this week to The Calendar – Te Maramataka, and

(e) This proposal has the support of the Common Life Liturgical Commission, pursuant to Title B Canon XXX Clause 4.4.

The General Synod/te Hīnota Whānui enacts as follows:

1. Title. The title of this Statute shall be *The Calendar – Te Maramataka Amendment Statute, 2018*.

2. Purpose. To allow for The Week of Prayer for Christian Unity to be added to The Calendar - Te Maramataka.

3. The Calendar – Te Maramataka (of A New Zealand Prayer Book / He Karakia Mihinare o Aotearoa) - is amended as follows:

at the appropriate place on page 13, following Section 6 (iv), in the Calendar, the words '(v) *Ecumencial*

The Week of Prayer for Christian Unity – from Ascension until Pentecost,' are inserted.

4. Clause 3 of this Statute is the adoption of a specific proposal in terms of Part B, Clause 6(a) of the Constitution/te Pouhere, and Section 4(a) of the Church of England Empowering Act 1928, and shall be made known to Te Runanganui o Te Pihopatanga o Aotearoa, the Synod of the Diocese of Polynesia, and the several Diocesan Synods in New Zealand.

We certify that this Statute was passed by the General Synod/ te Hīnota Whānui on 8 May 2018. As witnessed by our hands on 13 June 2018.

Winston Halapua

W Halapua
Primate and Archbishop



P Richardson
Primate and Archbishop



D Tamihere
Primate and Archbishop

**Moved: Ven. Dr. Peter Carrell; Seconded: Mr Byron Behm
CARRIED**