The Anglican Church in Aotearoa, New Zealand and Polynesia
Diocese of Christchurch

CLERGY PROFESSIONAL DEVELOPMENT FUND
APPLICATION FORM

Name: _____ **Date:**_____

Address: _____

Phone _____ **Email** _____

Name of parish/ministry or mission unit _____

Name of intended course _____

Date/s of intended course _____

Brief description of course/conference/seminar to be taken or details of books etc. to be purchased (Refer to Guidelines on reverse side):

How will this benefit your ministry?

Cost of above: $ _____   **Other funding applied for: $** _____

From _____

ENDORSEMENT: I certify that this course will benefit both the participant and our Parish/Mission or Ministry Unit in our respective ministries.

Signed _____ **(Vicar, Warden or Approved person)**

Date _____

The information is collected to enable the appropriate grant to be made. It will be available to persons associated with the approval of such grants.	**ADMINISTRATIVE USE ONLY** Approved by _____ Amount of $ _____ Date Paid _____ Account Code 452-00 Cheque No _____
Please advise bank account details for direct credit. _____	

RETURN TO: The Diocesan Ministry Educator, PO Box 4438, Christchurch 8140

Guidelines for Applications
to the
Clergy Professional Development Fund

1. Applicants should be either priests or deacons, currently holding a Bishop's license and who are in active ministry. The application should be signed by the church wardens.

2. Where applicable people should also apply to other appropriate bodies.

3. Applications are invited for purposes such as purchasing books, attending conferences, courses and seminars which will equip the applicant for their ministry and mission.

4. The fund is intended to play a contributory role across a wide spectrum. Consequently:
    (a) Since ministry units stand to benefit from training received, a ministry unit contribution is desirable.

    (b) Individual persons will usually receive only one grant each year, except in special circumstances when a second grant may be given.

    (c) Grants paid will be up to a maximum of $500.00 per applicant per annum.

5. People receiving a grant are expected to provide a written report to both their own ministry unit and to the Diocesan Ministry Educator. A written report must be received within one month of completing the course/event.

6. The application must be supported with proof of payment.